

Paul & Jessica Meyer

With a keen eye for detail and sound judgement, we provide peace of mind!

ReliableCaretakers@gmail.com

+33 6 49 20 88 36



PERSONAL VALUES

We are a stable and very compatible married couple. Having worked together for 24 years we know how to use our strengths to problem solve and accomplish our goals as a team. We value client privacy and pride ourselves in being positive, honest and flexible.

EXPERIENCE

DOMESTIC COUPLE

October 2015 - present

CAP D'ANTIBES, FRANCE

Currently we are Gardiens of a private villa in the South of France for an UHNW family. This large estate on the Mediterranean requires continuous care and maintenance along with tending to the families needs and on-site security. Our role includes domestic housekeeping, deep cleans, care of the pool, spa, terraces, tennis court and playground. We wear many hats from painting to vehicle care, chauffeur, stocking supplies, running errands, flower arrangements and animal care.

CHALET HOSTS

April - September 2015

MEGEVE, FRANCE

Seasonal hosts for a 8 bed chalet in the resort village of Megève. Responsible for hosting guests, serving breakfast, room turnovers, deep cleans, painting, staining, carpentry projects, general maintenance and gardening.

DOMESTIC COUPLE

2010 - 2015

MR. & MRS. CHRYSLER, LITTLE ROCK, AR

Full charge, live-in Domestic Caretakers for a 1950 m2 (21,000 sq. ft.) remote lakeside cabin. Responsible for cleaning to a high standard, weekly tasks including: dusting, deep cleans, laundry, changing linens for 12 bedrooms, windows, care for carpet, wood, tile & marble floors, stocking supplies, contractor coordination, budget, record keeping, maintenance, mechanical systems, lighting systems, electrical, plumbing, painting, landscaping, irrigation, lawn care, pest and weed control, garden, care of koi pond, vehicle and equipment preventative maintenance and overall upkeep of a lavish 3 story retreat located on 6 acres.

HOSPITALITY, HOUSEKEEPING & MAINTENANCE

2010

TREEBONES RESORT, BIG SUR, CA

Housekeeping and cleaning of holiday rentals and main lodge including: laundry, breakfast and lunch service, gardening, harvesting organic produce, fresh herbs, charity event preparations, floral arrangements, front desk reception, guest relations, local activities concierge services, accounting, weekly employee scheduling, employee training and supervision, food, wine and supply ordering, menu design, social media, event flyers, website updates, property maintenance, spa and pool care, fill propane tanks, maintain golf carts, animal care and other tasks to help the resort run smoothly.

PROPERTY CARETAKERS

2009

SOLAR LIVING INSTITUTE, HOPLAND, CA

Caretakers for a 12 acre non-profit environmental educational facility. Responsible for maintenance, cleaning of the grounds and public use areas, 24 hour site security, animal care, feeding and cleaning pens, organic gardening, public tours and guest interaction, set-up and break down for festivals, event photographer, daily flower arrangements (grown on site), mentoring and support for interns and summer youth program.

PROPERTY MANAGERS

2007-2008

ALTA VISTA APARTMENTS, CAREFREE, AZ.

On-site property management, office administration, online research, supply orders, bookkeeping, concierge services, theme/holiday decorating, event planning and food for community gatherings and social activities. Prepare rental units for move-ins, work orders, maintain grounds, vendor supervision, pool and spa care. Preventative and curative maintenance including painting, carpentry, plumbing and electrical.

ARCHITECTURAL PROJECT MANAGER / CADD DRAFTING

1998-2006 P.M. / 1993-2006 J.M.

IMAGE WEST DESIGNS UNLIMITED, PHOENIX, AZ.

Preparation of technical drawings for residential architectural construction projects, brochure floor plans and elevation graphic artwork, landscape designs, redlining plans for accuracy, engineering and city revisions. Maintain client relations, secretarial duties, accounting, answering phones, hiring & firing of staff, employee supervision and support.

EDUCATION

PAUL MEYER

Ferris State College

A.A.S. Ornamental Horticulture - studied plant identification, care and disease prevention

Glendale Community College

Certificate Computer Aided Drafting - proficient in AutoCad software used to prepare Architectural & Landscape designs

Culinary Arts Institute, AR

Culinary Arts and Hospitality Training - Knife skills, Food Safety and Sanitation 'ServSafe' Certification

JESSICA MEYER

Glendale Community College

A.A.S. Architectural Drafting - Residential construction, space planning, building techniques & structural details

Glendale Community College

Certificate Computer Aided Drafting - proficient in AutoCad software used to prepare Architectural & Landscape designs

Culinary Arts Institute

Culinary Arts and Hospitality Training - Knife skills, Food Safety / Sanitation 'ServSafe' Certification

PERSONAL DETAILS

We both hold USA and EU passports and do not have children or pets.

We offer you all our skills, experience and knowledge with pleasure!

Thank you for your consideration,

Paul & Jessica Meyer

Email: ReliableCaretakers@gmail.com

Skype: 'ReliableCaretakers'

+33 06 49 20 88 36

+001 602-689-5825